

F.No. O-17034/42/2013-H/FTS-9366  
Government of India  
Ministry of Housing and Urban Poverty Alleviation  
(Housing Section)

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Nirman Bhawan, New Delhi  
Dated: 14<sup>th</sup> March, 2016

**OFFICE MEMORANDUM**

Subject:- Constitution of Disaster Management Committee – reg.

As per Section 37 of Disaster Management Act, 2005, every Ministry/Department in the Government of India shall prepare a Disaster Management Plan addressing prevention, mitigation, mainstreaming disaster risk reduction into development works, preparedness and response related issues.

2. In this regard, the Competent Authority has set up a Disaster Management Committee as given below:-

Sl. No.	Organizations and Officers	
1.	Joint Secretary (Administration), Ministry of HUPA	Chairman
2.	Deputy Secretary (HFA-4), Ministry of HUPA	Member
3.	Deputy Secretary (Coordination), Ministry of HUPA	Member
4.	Under Secretary (Housing)	Member
5.	Representative of HUDCO	Member
6.	CEO, Central Govt. Employees Welfare Housing Organisation (CGEWHO) or his representative	Member
7.	Representative of National Institute of Disaster Management, New Delhi	Member
8.	Shri Anil Sawhney, RICS, Built Environment, Amity University (Expert)	Member
9.	Executive Director, BMTPC	Member-Secretary
10.	Chief, Building Material, BMTPC	Member

3. BMTPC will coordinate the work of the Committee in consultation with the Chairman.

4. The Committee will develop Disaster Management Plan as per the suggested format by NDMA within three months.

5. The Committee will meet as and when required, as decided by the Chairman of the Committee. The Committee may invite any Expert or seek professional help, if felt necessary by the Chairman.



(Sailesh Jogiani)

Under Secretary (Housing)

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To

1. Joint Secretary (Administration), Ministry of HUPA.
2. Deputy Secretary, HFA-4, Ministry of HUPA.
3. Deputy Secretary (Coordination), Ministry of HUPA.
4. Under Secretary (Housing), Ministry of HUPA.
5. Representative of HUDCO, HUDCO Bhawan, India Habitat Centre, Lodhi Road, New Delhi - 110003. Tel: 011-24647792 Fax: 24697378
6. ED, Central Govt. Employees Welfare Housing Organisation (CGEWHO), 6<sup>th</sup> floor, Janpath Bhawan, Janpath, New Delhi-110001. Tele Fax-23717250.
7. Representative of National Institute of Disaster Management, New Delhi
8. Shri Anil Sawhney, RICS, Built Environment, Amity University (Expert)
9. Executive Director, BMTPC, Core 5A, India Habitat Centre, Lodhi Road, New Delhi-110003, Tele: 2436 6705, Fax: 2464 2849.
10. Chief, Building Material, BMTPC, Core 5A, India Habitat Centre, Lodhi Road, New Delhi-110003, Tele: 2436 6705, Fax: 2464 2849.
- ✓ 11. NIC for necessary upload in the website of M/o HUPA.

Copy to:-

PPS to Secretary (HUPA)/PPS to JS (Housing).