

No.A-50011/10/2016-Admn(HUPA)/FTS-15002
Government of India
Ministry of Housing & Urban Poverty Alleviation
(Administration Section)

Nirman Bhawan, Room No.220C
Dated: 3rd May, 2016.

OFFICE ORDER

The Ministry has decided to implement e-office so that activities in the Ministry are streamlined by moving to a paperless system. It has further been decided to set up a Committee for periodic review and management of the e Office project.

2. The composition of the Committee is as under:-

- | | | |
|--|---|----------|
| 1. Joint Secretary (Admn) | - | Chairman |
| 2. Joint Secretary (Housing) | - | Member |
| 3. Joint Secretary (HFA) | - | Member |
| 4. Joint Secretary & Financial Advisor | - | Member |
| 5. Technical Director, NIC, M/o HUPA | - | Member |
| 6. Director (Housing) | - | Convenor |

3. The Committee will incorporate representative of NICSI, if so required.

4. The Committee will meet every fortnight to lay down action plans and timelines for the project as well as review the progress of the same. The deliverables should be monitored closely for this purpose.



(Sailesh Jogiani)
Under Secretary (Housing)
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1. All Members of the Committee.
2. NIC for uploading in the website of the Ministry.